



Hobbs Public Library
HOBBS, NM

ATTENDED CHILDREN'S POLICY

Hobbs Public Library welcomes all children to use the Library and enjoy our programs, events, and resources.

PROGRAMS FOR ATTENDED GROUPS:

- Because of limited room size, budget, and staffing the Library is not able to accommodate Attended Groups at Special Presentation Programs, Story Hour Programs or Summer Reading Programs.
- Tour Programs are designed for Attended Groups of Children.
- Tour Programs are appropriate for small or large groups, and contain many of the same elements of the Story Hour and Summer Reading Programs, such as the sharing of books, visual stories, puppet skits, and filmstrips.
- Tour Programs allow Library staff to focus their attention on this specific group of children.
- Crafts, incentives, and door prizes are not provided for any Tour Programs.
- A guided walkthrough of the Library is available to better acquaint students with the Library.
- Tour Programs must be scheduled a minimum of two weeks in advance.
- Tour Programs will be scheduled as time limitations and availability allows.
- Those unable to attend a scheduled program should contact the Library as soon as possible. Failure to do so may result in forfeiture of Tour Programs for six months.
- To ensure adequate staffing and avoid conflict with other groups, Assisted-use of the Library's Juvenile Section by more than 8 Attended Children requires advanced scheduling.
- Contact information for professional presenters is available upon request. The Library is not responsible for scheduling or funding of any presentations at any facility.

BEHAVIOR:

- To avoid distraction, cell phones and other electronic devices should be silenced and not used during programs.
- Food and drink are allowed in designated areas of the Library only. (Coffee/Snack Bar)
- An individual whose conduct is deemed rude, disruptive or uncooperative will be asked to leave the program.

DEFINITIONS:

Attended Groups of Children: Children who are in the care of others, such as (but not limited to) child/day care facilities, private or public schools.

Assisted-use of the Library: An Attended Group of more than 8 children who use the Library primarily to look at books for an extended period of time, or do research.

Special Presentation Programs: Presentations by individuals, usually professionals, who entertain or inform the public in various ways through assorted media.

Adopted by the Hobbs Public Library Board

APPROVED: September 7, 2010

REVISIONS: August 6, 2013