



# Hobbs Public Library

**HOBBS, NM**

## **Computer Use Policy**

Public computers may be used by adults and high-school students with current photo ID along with a grey computer-use card or a valid unblocked library card.

A patron may **ONLY** be in the main computer lab if signed in. Cell phone use at the public computers is permitted under special circumstances as determined by library staff.

Food and drink are not permitted in any of the public computer labs.

**ACCESS:** Access will be determined on a first-come, first-served basis. Patrons cannot reserve a computer for a specific time frame. Reservations for computers will be allocated at the librarian's discretion in an effort to ensure availability to all patrons. Please respect the privacy of others while waiting to use a computer.

If a computer sits idle for more than ten minutes either prior to logging on or during use, the reservation will be automatically cancelled by the PC Reservation software.

**SIGN-UP:** Reservations must be made at the Circulation Desk to use a public computer in the main library or the Children's area. Phone sign-ups for the public computers are not allowed.

**TIME LIMITS:** In Lab 1, patrons may use the public computers for a maximum of six hours per day. In Lab 2 (located near the Reference Collection) and in the Children's Lab, patrons may sign up for a one hour time slot which may be renewed only if no one is waiting for a computer. No new sessions on any computer will begin within thirty (30) minutes of closing. All computers will automatically shutdown fifteen (15) minutes before closing each day.

**PRINTING:** Black & white prints (10¢/page) and color prints (25¢/page) are available on library-supplied paper. Patrons must pay for all pages printed. All print jobs are purged at the end of the day. All printing must be picked up at the Circulation Desk (upper level). The networked printer can only be used to print pages sent to it from public computers. A black & white only coin-operated photocopy machine is available in the public area for making photocopies.



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**DOWNLOADING:** Patrons may use flash drives or burn to CDs/DVDs to store their work, but may not download their own software programs.

**ASSISTANCE:** Library staff will be glad to assist to best of their ability as time permits. However, long explanations, exhaustive training and detailed software information are not available.

**PROHIBITED USE:** The public computers are openly visible to the general public, which includes children. Hobbs Public Library strictly prohibits the searching, viewing, and/or sharing of material that is sexually explicit, pornographic, or obscene on ANY public computer. It is against the law to expose minors to material that is sexually explicit, pornographic, obscene, or otherwise deemed harmful.  
(NMSA 1978, §30-37-1, et seq.)

**NOTICE: Accessing sexually explicit, pornographic, or obscene material on the Internet will result in termination of Internet privileges, and local law enforcement officials shall be notified.**

#### **CHILDREN'S AREA**

Use of a public computer in the Children's area (lower level) requires an unblocked, valid library card and a signed Child Internet Consent form. This form must be filled out and signed by a parent or guardian at the Circulation Desk.

Any child not with a parent/guardian must use their own library card to sign on to a public computer.

Children age eight (8) and above may use the public computers in the Children's Area unattended if they have a valid library card and a signed Child Internet Consent form. Children below age eight (8) must be accompanied by an adult at all times.

Public computers are filtered in order to follow the requirements of the Children's Internet Protection Act (CIPA, Pub.L. 106-554).



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**Please see the [Safe Child Policy](#) for provisions related to behavior, supervision and responsibility for children while visiting the library.**

**DISCLAIMER:** The Internet is a global entity with no content control. Not all sources provide accurate, complete or current information. Users need to be discriminating consumers, questioning the validity of the information. Neither Hobbs Public Library, its staff, nor the City of Hobbs is in any way responsible for the way in which information found on the Internet is used.

**Adopted by the Hobbs Public Library Board**

**APPROVED:** September 3, 2013

**REVISIONS:** April 1, 2014

February 3, 2015

March 1, 2016

November 6, 2018



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## HOBBS, NM Child Internet Use Form

**Print Child's Full Name**

**Date of Birth**

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

I have read the library's Computer Use Policy and agree to be fully responsible for my child/children and any and all information that my child/children may access via the Internet. I understand that the Children's Area public computers are filtered but that the filters may not always be 100% effective. I agree to hold harmless the City of Hobbs from any claims arising from my child's use of the Internet via Hobbs Public Library computers.

Hobbs Public Library recognizes freshman through senior-level school ID or equivalent, and will accept to sign-on to computers in the main computer labs. A parent or legal guardian may supervise their child/children in Lab 2 without this consent form.

\_\_\_ I do not want my child/children to have access to the main computer labs (Lab 1 or Lab 2) until further notice.

\_\_\_\_\_  
**Parent or Legal Guardian's Printed Name**

\_\_\_\_\_  
**Parent or Legal Guardian's Signature**

\_\_\_\_\_  
**Date**